

Chairman: Dr Shaun Pike – spike@worclmc.co.uk

Vice-Chairman: Dr David Herold

Secretary: Dr Simon Parkinson - sparkinson@worclmc.co.uk

Executive Officer: Lisa Siembab - lsiembab@worclmc.co.uk

The Minutes of the Worcestershire Local Medical Committee Ltd held on Thursday 14th December 2017 at 7.30pm at The Charles Hastings Medical Centre, Worcester.

OPEN MEETING

PRESENT: Dr P Bunyan, Dr M Davis, Dr G Farmer, Dr I Haines, Dr D Herold, Dr K Hollier, Dr R Kinsman, Dr F Martin, Dr S Morton, Dr J O'Driscoll, Dr S Parkinson, Dr E Penny, Dr S Pike, Dr D Pryke, Dr B Fisher, Dr H Ray, Dr J Rayner, Dr C Whyte, Dr M Venables, Dr R Fanous, Dr R Dhuck, Dr E Shantsila, Helen Garfield, Lisa Luke, Lynda Dando, Dr Carl Ellson, Dr Anthony Kelly, Lisa Siembab

- 1. APOLOGIES:** Dr G Moore, Dr L Stepien, Dr J Rankin, Dr M Jordan, Amy Louvaine
- 2. FORMAL APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE 14TH DECEMBER 2017**
- 3. MEMBERSHIP** – Dr Jason Seewoodhary from South VTS was welcomed to the meeting as an observer.
- 4. CCGs** –Lynda Dando updated on the financial situation with regards to the PMS Premium Monies that is not part of the current Financial Recovery Plan targets and that will directly impact upon general practice. A paper has gone to the Primary Care Commission Committee with a number of options and the CCG would now like to open the consultation with the LMC for the use of these monies for 2018-9. The criteria for the allocation of these monies are very rigid. South Worcestershire has historically been overfunded so the inflationary uplift will be less. The GMS uplift will be approximately 3% and, therefore, in South Worcestershire there is a £1.7 million gap. NHSE have told the CCG that general practice in Worcestershire is £8 million overfunded. The “overfunding” relates to premises costs, rural dispensing and seniority payments. Wyre Forest is also affected by the new funding formula as the CCG has approved new building developments in Wyre Forest. The gap for Wyre Forest is £100,000. Redditch and Bromsgrove have a surplus of £200,000. The Primary Care Commissioning Committee have looked at the various options and have agreed that the CCG should use the PMS Premium Monies in the south and an element of the PMS Premium in Wyre Cover to cover the cost of some of the local

enhanced services. These are currently funded by the CCG and not the primary care allocation. This will enable them to cover the gap and to continue to commission these services. It also ensures that the CCG can continue to fund the Promoting Clinical Excellence Scheme. The CCG will also still honour their commitment to the £1.50 transformation funds.

Lynda Dando explained that this will now be a year on year issue in South Worcestershire and Wyre Forest and that although this does not represent a pay cut it does mean that practices are losing the option to undertake extra work for to recoup funding. The Chairman asked if there has been an impact assessment on those practices affected the most as these practices will require this information in order to effectively business plan. Lynda Dando responded that the CCG have been monitoring practices and will share this information.

Dr Carl Ellson suggested that they extrapolate this for the following financial year so that practices have an idea of where they will be until the end of the PMS Premium tapering. Dr P Bunyan suggested that when the CCG are allocating the PCE contracts that these are realistic for those practices that will be big losers in PMS Premium allocation. Lynda Dando agreed that this would be taken into consideration.

Further discussion took place at the end of the meeting.

The Secretary raised two recent issues, namely, E-Referrals and the templates for EMIS that do not work and commented that the CCG needs to sense check things before they are sent out to practices. Lynda Dando responded that all communications will now come via her team to sense check before they are emailed to practices.

The Secretary also raised the issue of late claims and this needs to be resolved as other CCGs, ie Warwickshire, have been paying late claims for many years. Lynda Dando responded that they are looking at this.

The Secretary raised a recent issue where practices have ordered their flu vaccines supplies for next winter and the guidance for over 75s has now changed. He commented that this has been taken up nationally.

Finally, the Secretary raised the issue of the delayed Trust letters. Dr Anthony Kelly responded that we are now in cohort 2 although the Secretary commented that individual letters are still coming through. 26 practices have yet to submit their returns for this work. Dr Carl Ellson agreed to raise this with the Trust. The Secretary asked for a list of those 26 practices so that the LMC can remind them.

Action: Dr Carl Ellson to provide the Secretary with a list of the 26 practices

Lisa Luke raised that their practice has their IQSP next week and the full papers have yet to be received leaving the practice no time to prepare. Lynda Dando agreed to escalate this.

The Secretary raised the issue of E-Referrals. The Committee had a presentation on this at the December meeting. The Secretary raised a series of questions on behalf of the Committee and we have not received a response to date. All practices have received an email with a 100% target for ENT and cardiology for all referrals from Monday 15th January 2018. John Quinn has now made contact with the Secretary and said that this should not have come out and referrals should be accepted in any format. The meeting agreed that Dr Jonathan Leach would be the best person to act as the clinical contact for this piece of work.

Dr Anthony Kelly updated that they will move to a Committee in Common with the three statutory bodies being supported by 3 GPs in each CCG area. There will be an election process for the Alliance Board Chairs shortly.

6. **HEALTH AND CARE TRUST** – The Chairman updated that he will be on the panel for the imminent interviews planned for the Medical Director post to replace Dr Andy Sant.
7. **STP** – The Chairman updated that there is a new Chair of the Partnership Board, Charles Mordicore. He wishes the STP to move towards commissioning activities at different levels. The Memorandum of Understanding has been put on hold as Herefordshire's was entirely different. The Memorandum of Understanding on working together as a STP Leadership Group has now been amended and is more GP friendly. It was agreed it would be useful for the Chairman to circulate a paper briefing on the STP for the Committee Members.
8. **WORCESTERSHIRE ACUTE HOSPITALS TRUST** – No-one attend from the Trust, however, the Secretary updated on recent communications with Dr Kapadia. A meeting has now been scheduled.
9. **REGULAR ITEMS**
 - a. **NHS England AT** – the Secretary updated that the last meeting was cancelled at very short notice and this is now being rescheduled.
 - b. **Public Health/County Council** – nothing to report
 - c. **Federations**
 - NW Healthcare** – nothing to report
 - SW Healthcare** – nothing to report
 - Wyre Forest Health Partnership** – nothing to report
 - d. **Education** – nothing to report
 - e. **LWAB (Local Workforce Action Board, formerly LETC)** – nothing to report
 - f. **Dispensing** – nothing to report
 - g. **Out of Hours / NHS 111** – nothing to report
 - h. **Non-Principals Group** – nothing to report
 - i. **Registrars** –nothing to report

j. **P.M. Groups** – Helen Garfield asked for an update on GPDR. This the new Data Protection Regulations that come into force in April 2018. The Secretary responded that current advice is to do nothing at present and GPC are currently working on this. Helen also raised the issue of PCSE replacing the Exeter System. The Secretary updated that the replacement system is not yet known and LMC advice is for practices to retain a contingency fund for the transition period.

k. **Administration** – the Secretary updated that Lisa Siembab has been looking at the spend to date and the Committee has overspent. This was expected due to increased LMC work especially our attendance and presence at meetings and also the shadowing as part of succession planning. The Committee will have to look at increasing the levy for 2018-9 and a budget forecast will be brought to the March 2018 meeting.

l. **Workload** – nothing to report

m. **PAG** – nothing to report

10. **MATTERS ARISING**

Minute 5/856: E-Referrals

See above 4.

11. **COMMITTEES**

a) **GPC** – the Secretary updated that the next meeting is Thursday 18th January 2018.

LMC Conference UK – the Secretary updated that this is to be held on 9th March 2018 in Liverpool with a dinner to be held on the 8th March. Motions have now been submitted.

GPC Roadshow – the Secretary updated that the next roadshow is 31st January 2018 at 7pm at the Birmingham Chamber of Commerce should anyone wish to attend.

b) **GPC News** – nothing to report

12. **NEW ITEMS**

No new items

13. **ITEMS B – Receive - Circulated**

14. **ITEMS C – For discussion**

15. **ANY OTHER BUSINESS**

There are no AOB.

CLOSED MEETING

The Chairman closed the meeting at 9.05pm.