
Chairman: Dr Shaun Pike – spike@worclmc.co.uk
Vice-Chairman: Dr David Herold
Secretary: Dr Simon Parkinson - sparkinson@worclmc.co.uk
Executive Officer: Lisa Siembab - lsiembab@worclmc.co.uk

The Minutes of the Worcestershire Local Medical Committee Ltd held on Thursday 21st June 2018 at 7.30pm at The Charles Hastings Medical Centre, Worcester.

OPEN MEETING

PRESENT: Dr P Bunyan, Dr M Davis, Dr G Farmer, Dr I Haines, Dr D Herold, Dr K Hollier, Dr R Kinsman, Dr F Martin, Dr G Moore, Dr S Morton, Dr S Parkinson, Dr E Penny, Dr S Pike, Dr D Pryke, Dr B Fisher, Dr J Rankin, Dr H Ray, DR J Rayner, Dr C Whyte, Dr M Venables, Dr L Stepien, Dr R Dhuck, Dr E Shantsila, Dr J Seewoodhary, Helen Garfield, Dr Carl Ellson, Dr Anthony Kelly, Dr Suneil Kapadia, Simon Adams and Peter (Healthwatch)

The Chairman started the meeting with a round table of introductions due to the number of visitors and observers attending.

- 1. APOLOGIES:** Lisa Luke, Amy Louvaine, Lynda Dando
- 2. FORMAL APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE 10th May 2018**
- 3. MEMBERSHIP** –Dr M Venables updated the Committee that she will be taking maternity leave from November 2018. The Secretary updated that the Training Hub with Herefordshire LMC and Taurus have submitted a bid for monies around GP retention that may require significant input from Frist Five Representative. If successful this will create a larger committed for the LMC Representative. Dr R Dhuck commented that she is also a First Five. A discussion followed on who might be able to contribute to this work.
- 4. HEALTHWATCH** – The Chairman welcomed Simon Adams and Peter Pinfield to the meeting. Peter outlined about the role of Healthwatch and his own personal history. The main aim of Healthwatch to listen to patients and carers and convey that to professionals. He reiterated how important the dialogue and relationship with primary care is to them.

He gave their perspective of the Acute Trust and the recent CQC Report and updated that they have been present at all of the key meetings in the last 5 years and he felt that there has been a lack of GP input.

Simon Adams outlined some of the things Healthwatch have been involved in. He explained that they do not see their role as promoting a negative opinion of the healthcare. They are disappointed about the most recent report in that some of the basics do not seem to be done ie hand sanitisation and sepsis checks. They have raised these with the Chief Nurse at the Trust. Simon did express that they do have confidence in the current management structure and they do see some progress being made. However, what they do feel is needed is the feedback from patient experience and commented that we could all look at ways in which we could help them obtain this information via general practice.

They are undertaking a piece of work on outpatients and they would like input from the Committee of what areas they should be looking at. The Deputy Secretary responded that the LMC would be very happy to work with Healthwatch on this.

The Chairman invited Dr Suneil Kapadia the right to reply and he responded that he did not disagree with anything said by Healthwatch and that the Trust is committed to being open and transparent with a commitment to improvement. They are disappointed with the findings of the report as they do feel they have made improvements and he outlined a number of areas where improvements have been made.

He also said he understands that many have frustrations around communication and it is difficult to change the culture but this change is important to them. The Executive Team are still relatively new in post and they now have a new Chairman. Work has started on the bridge and there are some issues of getting wards refurbished into time for Winter. There are also issues trying to staff the new wards and therefore there will be no quick fix.

The Chairman acknowledged that the problems with the Trust are shared across Primary Care and that we are all in it together. The Deputy Secretary commented that we have always been willing to work with the Trust engagement has not been forthcoming. The Secretary reiterated that there is a massive divide between primary and secondary care.

Dr S Morton commented that there is no mechanism to feedback positive comments and there are lots of good things happening and they are never mentioned in the CCG Member Update.

Dr Suneil Kapadia agreed to take all of the comments made back to his Executive Team.

Dr Carl Ellson updated that he is currently sitting on several West Midlands Boards and there is a move towards a greater voice across the STP footprint and looking at how we do that with one provider voice.

The Chairman thanked all three for attending the meeting.

5. **CCGs –** Lynda Dando was unable to attend the meeting and did try to dial in but was unsuccessful. Dr Carl Ellson updated that he met with the Trust earlier that day to get more detail about the challenges they are facing following the recent CQC Report. The CCG have been lobbying hard to NHSI for support for them as they do have a huge challenge. Dr Suneil Kapadia commented that the Trust is coming up with a list of gaps where they could be supported by the wider health economy. The Secretary updated that he feels that there is a disconnect between senior and middle management. It was agreed there needs to be a meeting with the Chairman to convey these anxieties.

The Deputy Secretary updated on a meeting with the new Nurse Forum Lead, Nina Lealan. She is the lead Nurse Adviser for the CCG and the LMC Officers have met with her. The Secretary circulated her slide that outlines her responsibilities and her contact details. There was a further nurse post advertised that will be re-advertised, this post is to sign off nurse placements.

Primary Care Commissioning Committees – Dr M Davis updated on the next meeting in two weeks that he is unable to attend as the date of the meeting has been changed. There needs to be an observer from the LMC. The meeting is on the 11th July at 10.30 am at the Hive in Worcestershire. Dr D Herold commented that he may be able to attend and he will confirm.

The Secretary agreed to follow up a number of other issues with Lynda Dando outside of the meeting. DOACs has been passed over to Dr Anthony Kelly. The Secretary updated that the LES needs to be updated to include DOACs. Jane Freeguard is looking at Shared Care Agreements from a Medicines Management perspective.

The Secretary commented that Lynda Dando has mentioned that the CCG is reviewing the PCSE Contract and he commented that there are some areas that may need to be looked at and it could be simplified.

Dr Anthony Kelly officially thanked the Secretary for all his hard work with the CCG over the many years and expressed good luck to Gill.

6. **HEALTH AND CARE TRUST** – the Deputy Secretary updated on a meeting she attended with the Chairman with Dr Devapriam the new Clinical Director at the Health and Care Trust. He updated on a new post, Medical Director of Integrated Services, that they are struggling to recruit to. They also discussed ongoing issues such as mental health services and communication with primary care.
7. **STP** – The Chairman updated on the Self Assessment Report of the Partnership Board of the STP that was circulated to all. This has highlighted to the Chairman the gaps in the work they are doing.

8. **WORCESTERSHIRE ACUTE HOSPITALS TRUST** – see above under Healthwatch. The Secretary asked for feedback about where ERS is not working or patient care is being blocked or compromised.

Action: All to feedback to the Secretary

9. **REGULAR ITEMS**

- a. **NHS England** – nothing to report
- b. **Public Health/County Council** – nothing to report
- c. **Federations** – the Secretary has had a discussion with the Chief Executive about the future of the federation and where they fit into the future
 - NW Healthcare** – nothing to report
 - SW Healthcare** – nothing to report
 - Wyre Forest Health Partnership** – nothing to report
- d. **Education** – nothing to report
- e. **LWAB (Local Workforce Action Board, formerly LETC)** – nothing to report
- f. **Dispensing** – Dr J Rankin updated on an issue with EMIS software update to allow nominations for repeat presentations as part of the EPS roll out. There was a glitch that did not enable patients to nominate their dispensing practice. This was quickly picked up and EMIS have now removed this and patients are having to obtain a new password and re-register for EMIS access. There raised the question about how we communicate with our local dispensing practices in the future. It has been suggested that we have a list so that we can communicate with them effectively across both counties. The Secretary commented that we need to write to them all and ask if we can have name contact for dispensing matters in light of GDPR.

Action: Lisa Siembab to set this group up

- g. **Out of Hours / NHS 111** – the Deputy Secretary updated on a recent meeting she attended where it was suggested that NHS 111 would book directly into GP appointments. Only one practice has EMIS as part of the current pilot. The requirement is one appointment per week but there are no contractual levers attached to this. It was agreed as a county we say no to this.
- h. **Non-Principals Group** – nothing to report
- i. **Registrars** – nothing to report
- j. **P.M. Groups** – Helen Garfield raised the Quadivalent Flu issue with the bulk delivery of this in November and what we are doing about this for next year. The Secretary responded that we have no control over this. Pharmacies and practices will receive their stock at the same time and practices will not be able to start their programme early unfortunately.

Helen Garfield also raised a further issue where some practices in Wyre Forest did not receive their rent payments in June's Exeter statement. Debbie Hoyle was responsible for advising practices regarding this. Lisa Siembab agreed to explore why this happened with Debbie.

Helen Garfield also raised the issue of Huddle as this was referred to in the document circulated by Lynda Dando as pre-reading for the meeting. This has not been rolled out to all Wyre Forest practices as stated and it is a pilot.

- l. Workload** – nothing to report
- k. Administration** – the Secretary updated that a new LMC website will be up and running hopefully next week we shall have a test site in place.
- m. PAG** – the Deputy Secretary attended the last PAG and there were no Worcestershire cases.

10. MATTERS ARISING

Minute 5/864 GDPR

The Secretary updated on this training that is being offered by the LMC that is being facilitated by LMC Law on 11th July 2018 2.00-5.30pm at Charles Hastings Education Centre at Worcester Royal Hospital. This is being significantly funded by the CCG.

11. COMMITTEES

- a) GPC** – the Secretary gave an update on what was discussed at the last GPC Meeting. The Secretary and the Deputy Secretary are attending the ARM in Brighton on 24th-28th June 2018.
- b) GPC News** – nothing to report

12. NEW ITEMS

Minute: 5/685 ESAs from the Job Centre

The Chairman asked if any other practices are receiving increased ESA forms to complete some of which are completely inappropriate. All agreed this seems to be the case. The Secretary agreed to escalate this.

Action: The Secretary to escalate

Minute 5/685: Two Week Waits

The Secretary updated on an issue with a cancellation of a 2 week wait. The referral was cancelled and the GP only told after and the patient informed. This was because the patient could not attend within the two weeks so the Trust cancelled the appointment in order to meet their target. The Secretary advised all to report such incidents as significant events.

Action: The Secretary agreed to put something on this in the next newsletter on the reporting of significant events

Minute 5/687: District Nurse Change

Dr S Morton updated on the communication that EMIS access for District Nurses has changed and they no longer have access as their licences were not renewed. They therefore cannot access the medical records. There was no discussion on this and this happened about a month ago. The Secretary agreed to raise this with the Health and Care Trust.

Action: The Secretary to escalate

13. ITEMS B – Receive - Circulated

14. ITEMS C – For discussion

15. ANY OTHER BUSINESS

The Chairman formally acknowledged Simon's longstanding role on the LMC as Secretary and gave his personal thanks and on behalf of the Committee.

The Secretary responded by thanking the Chairman and wishing Dr G Farmer well as the new Secretary

CLOSED MEETING

The Chairman closed the meeting at 9.25 pm.