

Worcestershire Secretary: Dr Gillian Farmer – gfarmer@worcslmc.co.uk
Herefordshire Secretary: Dr Richard Dales – herefordlmc@btinternet.com
Executive Officer: Lisa Siembab – lsiembab@worcslmc.co.uk

The Minutes of the Worcestershire Local Medical Committee Ltd held on Thursday 12th July 2018 at 7.30pm at The Charles Hastings Medical Centre, Worcester.

OPEN MEETING

PRESENT: Dr I Haines, Dr D Herold, Dr F Martin, Dr E Penny, Dr S Pike, Dr D Pryke, Dr B Fisher, Dr C Whyte, Dr R Fanous, Dr E Shantsila, Dr J Seewoodhary, Lynda Dando, Dr Carl Ellson, Lisa Siembab

- APOLOGIES:** Dr P Bunyan, Dr M Davis, Dr S Morton, Dr J Rayner, Dr S Parkinson, Dr J Rankin, Dr H Ray, Dr R Dhuck, Dr L Stepien, Dr K Hollier
- FORMAL APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE 21ST JUNE 2018**

The Chairman signed off the minutes as correct. The Secretary raised that she thought it would be a good idea for the Committee to review the actions of the last meeting at the start of each meeting.

ERS – An article has gone into the newsletter asking for all practices to raise any issues with the CCG.

Dispensary group – This has now been set up.

ESA – Lisa Siembab is in contact with GPC regarding this.

Downgrading of referrals without prior discussion with a GP - This should be reported as a significant event and raised with the CCG. An article on this has gone into the newsletter.

District Nurse issue, EVIE – This is on the agenda.

- MEMBERSHIP** – The Chair welcomed Dr G Farmer to the meeting as the new LMC Secretary.

4. **CCGs** – Dr Anthony Kelly sent his apologies. Dr Carl Ellson updated that all practices are now receiving the key messages document from the CCG regularly. He also updated that Dr Suneil Kapadia attended the last meeting for a discussion regarding ongoing quality concerns, together with Healthwatch. Dr Carl Ellson wanted to remind the committee that the CCG do take this seriously and they have since followed this up with the Trust and are closely monitoring their progress. He urged all to feedback any issues with the Trust to the CCG. He also updated that the lack of support for the Trust has been frustrating and they are due to receive support from another Trust potentially, Wolverhampton. The Trust is having issues with Ophthalmology and delays with follow up appointments and patients being lost in the system. This is not just our Trust but seems to be a common theme across the country.

He further updated that the CCG is looking at commissioning eye care across the STP footprint and an eye care group will be set up looking at a new model for eye care for the county with three levels, community, triage and acute. They will be looking to pilot this with a view to delivery for April 2020.

Dr Carl Ellson also updated that Physical Health checks and Eating Disorders were a cause for concern and Lynda Dando has a meeting scheduled with Dr Anthony Kelly to identify a meeting time for the two Trusts and the LMC to meet to identify where we are and where we need to move to. The Chairman welcomed this and commented that this needs to happen quickly for those patients who are requiring weekly health checks now. The Secretary commented that there needs to be a standardised way of dealing with issues such as these and it must be ensured that work is properly funded.

Dr Carl Ellson commented that the Herefordshire and Worcestershire CCGs are working more closely together and learning from each other. However, the GPs need to be speaking with a unified voice and we need to look at how we do this. The Chairman and Secretary agreed with this view.

Dr C Whyte asked about an EEG Service as the person currently providing this service is retiring and there is a concern that there will be no service. Dr Carl Ellson agreed to take this back and feedback.

The Secretary updated on Dr S Parkinson's fellowship award that he recently was presented with at the ARM Conference in Brighton.

5. **HEALTH AND CARE TRUST** – The Chairman asked if everyone was cited on the issues with eating disorders. He briefly updated that a local GP was asked to carry out weekly bloods and checks for three patients to which he declined as he did not feel safe to do so. There were many people involved in a discussion that followed Dr Tim Lee has a Norfolk and Coventry specification for LMC Officers to look at with the Trust and the CCG to commission as an enhanced service.

EVIE – The Secretary updated on this new system which enables medical staff to share patient's records and information. This is being piloted in 10 sites across the

county. It recently went down, creating many issues for communications with District Nurses. The Secretary and the Chairman have raised this with John Devapriam at the Trust to check that this is fit for purpose. The Secretary asked for everyone to report any issues to the LMC so that these can be raised.

6. **STP** – The Chairman updated that there is no real activity to report but he did share the progress that has been made towards establishing a GP provider voice at STP level. In Worcestershire, Officers have been in discussion with the Alliance Board leads and a bid for transformation money has been submitted by the Alliance Boards Leads and LMC. The Secretary commented that there will be increased meetings and more work to do and this will need to be properly funded. The Secretary will be attending Alliance Board Meetings and she outlined the structure of the Provider Board and how this will work in terms of having a strong provider voice at Trust level. The Committee all agreed this is a good way forward.
7. **WORCESTERSHIRE ACUTE HOSPITALS TRUST** – The Secretary updated on ERS and this has now commenced for the county. She asked for any issues to be feedback to the LMC Office. She has reviewed the urgent referral paper returns pathway that stated that when an urgent referral is made this would be triaged and it could be downgraded without any discussion with the GP. An email would then be sent to the GP asking them to complete a routine referral. The Secretary has pushed back on this as it is an increased workload for GPs to re-refer and there is an issue around who takes responsibility for this. It is unacceptable for referrals to be downgraded without any discussion. A meeting has been set up to discuss this and the urgent templates have yet to be issued to all practices.

**Action: All to feedback to the LMC Office if this is experienced
The Secretary to remind GPs not to accept downgraded referrals
without any prior discussion in the newsletter**

9. **REGULAR ITEMS**

- a. **NHS England** – nothing to report
- b. **Public Health/County Council** – nothing to report
- c. **Federations** – nothing to report
NW Healthcare – nothing to report
SW Healthcare – nothing to report
Wyre Forest Health Partnership – nothing to report
- d. **Education** – nothing to report
- e. **LWAB (Local Workforce Action Board, formerly LETC)** – nothing to report
- f. **Dispensing** – Dr D Herold updated that there is an opportunity for dispensing practices to adopt electronic prescribing which will sort out the issues dispensing practices are having.
- g. **Out of Hours / NHS 111** – Dr E Penny updated that there are still issues with GP recruitment. There is a new Urgent Care Clinician Lead, Tristian Brodie. She also updated that there is a new pilot for A&E at Worcestershire to stream patients directly to out of hours.

- h. **Non-Principals Group** – nothing to report
- i. **Registrars** –nothing to report
- j. **P.M. Groups** – nothing to report
- l. **Workload** – the Secretary discussed different approaches to measuring workload in practices, specifically an RGCP document that Lynda Dando had shared with the Officers. She commented that we need to be careful about how data is collected and presented. The Secretary updated that at the ARM one of the motions carried was about considering caps to workload.
- k. **Administration** – nothing to report
- m. **PAG** – the Secretary updated that she attended the last PAG meeting. Dr B Fisher commented that it would be ideal if GPs could have examples where we could gain some learning from cases at PAG. The Secretary agreed to bring any learning points to the meeting (whilst preserving confidentiality) and commented that use of chaperones, particularly in out of hours, would be a good example.

10. MATTERS ARISING

Minute 5/864: GDPR Training

The Secretary updated on the GDPR training that took place for practices on Wednesday 11th July 2018. This was well received. The main message was about mitigation of risk and demonstrating you are working to protect against data breaches. The other key issue raised was about data sharing and data mapping and it appears that Worcestershire and Herefordshire's data sharing agreements are not up-to-date. This has been raised with Lynda Dando, with encouragement to do this at STP level.

Action: The Secretary to follow this up with the CCG

Minute 5/706: CQC

The Secretary updated that Andy Brand, the CQC Inspection Manager for the West Midlands region has informed us that they have postponed the proposed changes to inspections until April 2019.

11. COMMITTEES

- a) **GPC** – nothing to report as Dr S Parkinson is on leave
- b) **GPC News** – nothing to report
- c) **ARM Update** – the Secretary updated that she found this very useful and ran through some of the interesting motions, such as capping workload, co-operative payments, how we learn from significant events and commented on the differences between the hospital and primary care in this regard. It was remarked on that consultations are increasingly being recorded and posted on social media.

12. NEW ITEMS

- i) **New Health Secretary, Matt Hancock** – the Chairman and the Secretary updated on this and a short discussion took place on the future direction of the NHS.
- ii) **GP Connect** – the Secretary updated on this and the aim is to reduce waiting time in A&E and avoid unnecessary hospital admissions. The “Right Move Programme” began on 2nd July 2018. It is starting with A&E Consultants and will be rolled out. There was limited consultation prior to its launch. We need to know if these discussions are captured anywhere so that there is a record of what was said and agreed and so that a clear audit trail exists.
- iii) **NHS England GP App** – the Secretary updated on this new app that will be available to patients by December 2018 where they can look at their record, book GP appointments and order repeat prescriptions.
- iv) **Conservative Health Policy Champion, Dr Luke Evans** – the Secretary updated on an offer we have received from Dr Evans who is keen to hear our views on the main issues facing primary care. He is looking to collate issues so that he can incorporate these into his work as he has a meeting scheduled with the Health Secretary’s office in the near future.

13. **ITEMS B – Receive** - Circulated

14. **ITEMS C** – For discussion

15. **ANY OTHER BUSINESS**

GP Partnership Review - the Chairman will be emailing the link to the Governments KLOE which has been produced by Nigel Watson, Chairman of Wessex LMC on the partnership model and ask for any thoughts to be feedback to him.

Action; **All to read and feedback to the Chairman**

WMAS/Death Certification - Dr D Herold raised an issue with the West Midland Ambulance Service and unexpected deaths where Paramedics are leaving notification of death on a piece of paper and asking the patients to ensure that this is passed to their GP so that the GP can record this on the form for the Coroner. He asked if other practices are experiencing this. All agreed this should be happening formally via email. There was a discussion about whether unexpected deaths were being passed on to the Coroner in every case.

Action: **The Secretary to follow this up**

Jenny Murray, Medication Education Manager – Lisa Siembab updated on an email from the Charles Hastings Education Centre as she is retiring. There is a party organised for 30th August and if anyone wishes to contribute towards her collection they need to visit the reception at the centre.

CLOSED MEETING

The Chairman closed the meeting at 8.45pm.